



RESUME

Salam M.M Marangattu (H), Karukadom (P.O), Kothamangalam, Ernakulum, Kerala -688 583,
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Seeking an assignment in a senior academic role

PROFESSIONAL SNAPSHOT

- **8 years** of experience in teaching, administration and **2 years** in Software Development, Project Management, Training.
- **Currently associated with online tutorials and doing own business.**
- Strong training background including curriculum development, classroom teaching, question paper design, answer key preparation, scheme for student evaluation, coaching for preparation of lecture notes and lab manuals and close monitoring of the progress of academic instruction.
- **Proven track record of academic administration**, resulting in highest placement, discipline & exam results.
- **Faculty development** by mentoring junior lecturers and conducting model classes.
- An **outstanding communicator** with ability to relate to people at all levels of staff and management.
- **ISO trained auditor** for maintain dept files.
- Operational Domains:
 - Academic Coordinator for KTU.
 - Admission Chairman.
 - Warden for Boys Hostel.
 - Test centre Administrator for TCS Online Exam
 - Staff Club secretary

SCHOLASTICS

- **M Tech in Computer Science and Engineering from Karunya University, Coimbatore** in 2007
- **B Tech in Computer Science and Engineering from Visveswaraiah Technological University (VTU), Belgaum, Karnataka** in 2005
- **Plus, Two (68.5 %), SSLC (69.5%)**

CAREER CONTOUR

Gulf Gate & Trading Est LLC, Sohar, Sultanate of Oman Aug 2018 – March 2020
Office Administrator -

Accountabilities

- ♦ As a part of own business, doing office administration and site supervision.
- ♦ Take care of Tender activates from Ministry of Education department related to equipment and maintains activities.

Ilahia School of Science and Technology, Muvattupuzha: Jan 2011 – July 2018
Head –Department of Computer Science and Engineering

Accountabilities

- ♦ Professor & Head of CSE department with 12 faculty members and 160 Students.
- ♦ Functioning as the Chairman for several administration committees involving students and staff.
- ♦ Academic Coordinator for KTU students

- ♦ In charge of warden for boy's hostel
- ♦ Admission Chairman for KEAM admission Process
- ♦ Test Centre Administrator (TCA) for TCS online Examination.

Notable Credits

- ♦ Functioned as the Admission chairman for last three years.
- ♦ Achieving more than 90% pass results in all subjects.
- ♦ Launched and coordinated online test centre for TCS.
- ♦ Staff Club Secretary since 2011 onwards.

Jyothi Engineering College, Trissur: Jan'11-Jan'12
Assistant Professor

Accountabilities

- ♦ Handling major subjects like data structure and C programming.
- ♦ Functioning as the Chairman for several administration committees involving students and staff.
- ♦ Staff in charge for Department Library and Department labs.
- ♦ Class tutor for third year students.
- ♦ Permanent member of College Public Relation Committee.
- ♦ ISO trained auditor for maintain dept files.
- ♦ Residential warden for third year students.
- ♦ One the main coordinator of Tharang'2011(Tech fest)

Notable Credits

- ♦ Special appreciation for conducting Tech fest in excellent way.
- ♦ Active member for almost all activities of colleges.

METS School of Engineering, Mala: Oct'10-Dec'10
Assistant Professor

Accountabilities

- ♦ Handling two major subjects and lab
- ♦ Done additional duties of placement officer.

Notable Credits

- ♦ Selected as best staff among newly appointed staff.
- ♦ Got best feedback from students regarding attitude towards teaching and discipline.

Gulf Gate Trading Company LLC- IT Division, Sohar, Oman: Jan'07-May'10
System Administrator

Accountabilities

- ♦ Administrator for computer management systems and active directory group policy.
- ♦ Analyze, design, implement and maintain scripts based on customer needs/requests, application repackaging for customer, and group policies to support desktop requests from customers
- ♦ Direct, schedule and coordinate the daily activities of employees providing support to computer users.
- ♦ Supervise and train Network Technician I and II
- ♦ Coordinate help desk requests and ensures compliance with service level agreements.
- ♦ Troubleshoot server operating system, network hardware and network application errors

Notable Credits

- ♦ Managed day to day activities behave of manager.
- ♦ Direct permission to check each and every file including account details.

Accountabilities

- ♦ Handling major subjects like data structure and C programming.
- ♦ Training and guidelines to Project related to Engineering and MCA.
- ♦ Taking classes for Microsoft Certified Courses (MCTS).

Publication and Activities

- **Presented and published paper in National seminar on**
 - Mascot'07 in GCE, Salem, Tamilnadu, India.
 - National Conference on “Advances in Computer Science & Engineering” in Karunya University, India
 - National Conference on” VLSI and Communication” in Saintgits College of Engineering, Kottayam, Kerala, India
- **Faculty development Program attended**
 - “Research Directions in Data and Text Mining” in GEC, Idukki.
 - “Image Computing and Applications” in NIIT, Calicut.

PERSONAL DOSSIER

Date of Birth: 20th January, 1982.

Marital Status: Married.

Declaration

I hereby declare that the information furnished above is true to the best of my knowledge

Date:19/06/2023

Place: Kothamangalam

Salam M M

